



Trustee Role Profile

Change Agents UK is an established sustainability education and future skills charity. We use education and recruitment to empower people and organisations with the knowledge, skills and confidence needed to create a better, more sustainable future for everyone. Helping people from all walks of life to become “change agents”.

We are seeking new trustees and directors of our charity and non-profit trading subsidiary boards. Trustees and directors play vital roles in making sure that Change Agents UK is well-governed and achieves sustained growth of impact and progress towards our goals. This is a fantastic opportunity to put your professional skills to use supporting a dynamic and ambitious charity.

What we are looking for

We are looking for people willing to bring energy, enthusiasm and commitment to the role, who can actively support our growth and who will broaden the diversity of thinking and skills on our Board.

Personal skills and qualities:

- A strong personal commitment to the principles of sustainability
- Willingness and ability to understand and accept their responsibilities as a trustee or director and to act in the best interests of the organisation.
- Ability to think creatively and strategically, to exercise sound, independent judgment and to work effectively as a board member.
- Effective communication skills and willingness to participate actively in discussion.
- Commitment to Nolan’s seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
- Charity trustees must be at least 18 years of age and must not be disqualified from serving as a trustee

We are particularly keen to hear from applicants who have experience in the following: working with or in schools, colleges or multi-academy trusts or in training/skills provision; fundraising, bid-writing or corporate partnerships or recruitment and general HR.

We are committed to fostering a diverse and inclusive board, welcoming and valuing people from all backgrounds and a broad range of perspectives and experiences. You do not need previous board experience to apply and will be provided with induction and support in the role.

Duties of trustees & directors

- Support and direct Change Agents UK’s vision, goals, strategy and activities.



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- Actively promote and champion the work of the Change Agents UK, amplifying messages, campaigns and supporting our growth
- Approve (as part of the Board and with input from the Executive Team) financial plans and budgets and monitor and evaluate progress.
- Ensure that key risks are being identified, monitored and controlled effectively.
- Review and approve Change Agents UK's financial statements (with the advice of an Independent Examiner/Auditor).
- Provide support and challenge to the CEO/Executive Team
- Keep abreast of changes in Change Agents UK's operating environment and charity regulation
- Contribute to regular reviews of Change Agents UK's own governance and policies.
- Attend Board meetings adequately prepared to contribute to discussions and participate in decision-making.
- Use independent judgment, acting legally and in good faith to promote and protect Change Agents UK's interests, to the exclusion of their own personal and/or any third-party interests.
- Contribute to the broader success of Change Agents UK's objects, aims and reputation by applying your skills, expertise, knowledge and contacts. There will be times when the Trustees will need to be actively involved beyond Board meetings. This may involve reading and commenting on board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, presenting externally, or other issues in which the trustee has special expertise.
- Utilise your own network to promote the work and activities of Change Agents UK.

Terms of appointment

Trustees are usually appointed for an initial 2 year term of office, with renewals thereafter agreed at the AGM. This is a voluntary position, but reasonable expenses (for example, travel to and from CAUK events or meetings) can be reimbursed.

Time commitment:

- Attending 4 Board meetings annually and our AGM – these are usually held on Zoom, but we also welcome the opportunity to meet up in person when possible
- Attending an Annual Strategy Day
- 3-4 hours per month preparation and support time
- During the first 6 months of appointment, attendance at 2-3 of our workshops (delivered remotely, expected time commitment is 6-8 hours in total)

There may also be ad hoc and occasional participation in working groups and / or support to the executive team. Board members have a collective responsibility. This means that trustees always act as a group and not as individuals.

Application process

Please submit a copy of your CV and a covering statement (written in your own words) on “what I can bring to the Change Agents UK Board” via the online application portal. If you have any



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questions or cannot use the portal please send an email to applications@changeagents.org.uk (with “Trustee/Director application” in the subject line). Deadline for submissions is midnight on Sunday 19th July 2026. Shortlisted applicants will be invited to meet the Board and Executive team to discuss the opportunity in more detail before invitations to join the Board are made. It is anticipated that new trustees will be formally appointed at the September 15th Board meeting (or December AGM).

For further information on the role of a charity trustee, please see [The Essential Trustee](#) on the government website.

If you would like to find out more about Change Agents UK before applying, we’d be delighted to talk! Please contact:

Sheri-Leigh Miles, Chair of the Trustees sheri-leigh@netpositivefutures.co.uk or
Lexie Jones, CEO lexiejones@changeagents.org.uk